

Constitution of the KBS News and KBS Online

November 2026

In this document The News means The Kingston Bagpuize with Southmoor News, KBS Online means Kingston Bagpuize with Southmoor website and KBS means Kingston Bagpuize with Southmoor.

1. The purpose of The News is to provide regular information, for the benefit of the public, about forthcoming events and to report generally on matters of interest to those living in KBS.
2. The purpose of KBS Online is to provide information about KBS to those living in KBS.
3. The aim is to deliver The News every month from February to December inclusive, to every household in the village, unless this proves to be impracticable.
4. No charge will be made for The News. Production expenses will be met from advertising revenue, donations or fund raising.
5. KBS Online costs will be met by The News and the Parish Council (50/50 split).
6. The News and KBS Online will be non-political and non-denominational.
7. Each village organisation, or an individual, may submit material for publication in The News. Matter submitted may be edited and printed at the discretion of The Editorial Committee.
8. The News will be managed by an Editorial Committee:
 - a. Consisting of Chairperson, Secretary, Treasurer, Editor, and additional roles as needed.
 - b. No member of the Editorial Committee shall hold more than one of the Key Posts of Chairperson, Secretary, Treasurer and Editor
9. The Editorial Committee will meet 11 times each year. Four members will form a Quorum.
10. An Annual General Meeting (AGM) will be held during November each year and will be open to residents of Kingston Bagpuize with Southmoor.
 - a. The AGM will appoint the committee for the following 12 months, by proposal and election. The Committee may fill any vacancy, by co-option, until the next AGM.
 - b. The AGM will nominate one committee member of the appointed committee to serve for the ensuing year in a liaison role on the KBS Online Website.
 - c. The AGM Agenda, Reports and Minutes will be 'published' on KBS Online.
11. The Treasurer will present to the AGM an independently checked statement of the accounts of The KBS News for the year ending 31st July.
12. A bank account will be held in the name of Kingston Bagpuize with Southmoor News, and controlled by the Treasurer. Withdrawals may be made on the signatures of any two of the Chairperson, Treasurer or Secretary.
13. Special General Meetings may be called by the Chairperson, and may also be called at the request of 10 or more residents of Kingston Bagpuize with Southmoor. Such a meeting must be held within six weeks of the request, and will be open to all residents of the village. The agenda, and any motions submitted, are to be publicised for at least two weeks prior to the Special General Meeting
14. This Constitution may only be altered at an AGM or SGM. Any alterations will be adopted only if supported by two thirds of those present at the meeting. Notice of any proposed alteration is to be given in writing, proposed and seconded, to the Secretary. All proposed amendments will be published as detailed in clause 13 above
15. Financial Donations may be given to 'not for profit' organisations, within Kingston Bagpuize with Southmoor. Grants will, normally, only be considered for requests relating to capital expenditure. All grants will be given at the discretion of the Editorial Committee
16. In the event of the winding up of The News any residual assets will be donated to one or more local good causes and/or 'not for profit' organisations within Kingston Bagpuize with Southmoor.